

PUBHLTH 1100: Public Health Survey

1 credit – Autumn 2025

Online Asynchronously

Course Instructor

JOJO Beyene

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Office Location: 100 Cunz Hall

Instructor's Office Hours

Office Hours for this class -11:30am -12:30pm Wednesday in 100A Cunz Hall.

Faculty Feedback & Response Time:

The following gives you an idea of my intended availability during the course:

- **Grading:** You can generally expect feedback within 7 days.
- **E-mail:** I will reply to e-mails (sent via Carmen) within 24 hours on school days.
- **Discussion board:** The instructor will check and reply to messages in the discussion boards at least every 12 hours on school days, and every 24 hours on weekends, unless a different turnaround time (due to travel, etc.) is announced

Course Description

This course is designed to provide: (1) an introduction to the University community; (2) strategies for successful transition to, and participation in, that community; (3) information about university resources and procedures; and (4) information about the College of Public Health and its programs. The course instructor will provide information related to OSU policies/procedures as well as major requirements and major course sequencing. In addition, several College of Public Health faculty presenters will provide more detailed information about the benefits of course work and opportunities in public health as a career.

Prerequisites

None

Course Learning Objectives

- At the end of the course, students will be able to:
- Planning their degree at Ohio State University
- Operate within the structure and procedures of the University
- Utilize academic and extra-curricular resources of the University
- Establish a basic knowledge of computer-assisted courses via CARMEN

Competencies:

A complete list of College of Public Health Competencies is located on the College of Public Health website:

<https://cph.osu.edu/students/competencies>.

Competencies Covered



COMMUNICATION: Articulate thoughts and express ideas clearly and effectively using oral, written, and non-verbal communication to persons inside and outside the organization.



TEAMWORK AND COLLABORATION: Build and maintain collaborative relationships with colleagues and preceptors from diverse cultures, races, ages, genders, religions, lifestyles, and viewpoints to reach consensus on common goals.



LEADERSHIP: Motivate, organize, and delegate work by leveraging the strengths of others to achieve common goals, and use interpersonal skills to coach and develop others.



CRITICAL THINKING AND PROBLEM-SOLVING: Exercise sound reasoning to analyze issues, synthesize information, make decisions, and overcome problems.



PROFESSIONALISM AND WORK ETHIC: Demonstrate integrity, resilience, accountability, and ethical behavior. The ability to take initiative and maintain effective work habits to produce high quality results and project a professional presence.



APPLICATION OF INFORMATION TECHNOLOGY: Select and use technology and computing skills to solve problems and accomplish goals.



GLOBAL PERSPECTIVE: Value, respect, and learn from diverse cultures, races, ages, genders, religions, and lifestyles to build collaborative relationships and communicate effectively.



CAREER MANAGEMENT: Identify and articulate skills, strengths, knowledge, and experiences relevant to positions desired and career goals. Identify areas necessary for professional growth.

Text/Readings:

College of Public Health Undergraduate Handbook – This online guide contains important information related to being a responsible student and students should read it in its entirety. It's only available online at cph.osu.edu. All readings are either available in the Undergraduate Handbook or they are posted to Carmen directly.

Carmen

There is a Carmen site for this course: <https://carmen.osu.edu>. All course materials are available via Carmen.

You will need to use BuckeyePass (buckeyepass.osu.edu) multi-factor authentication to access your courses in Carmen. To ensure that you are able to connect to Carmen at all times, it is recommended that you take the following steps:

- Register multiple devices in case something happens to your primary device. Visit the BuckeyePass - Adding a Device help article for step-by-step instructions (<https://admin.resources.osu.edu/buckeyepass/adding-a-device>)
- Request passcodes to keep as a backup authentication option. When you see the Duo login screen on your computer, click **Enter a Passcode** and then click the **Text me new codes** button that appears. This will text you ten passcodes good for 365 days that can each be used once.
- Download the Duo Mobile application (<https://admin.resources.osu.edu/buckeyepass/installing-the-duo-mobile-application>) to all of your registered devices for the ability to generate one-time codes in the event that you lose cell, data, or Wi-Fi service

If none of these options will meet the needs of your situation, you can contact the IT Service Desk at 614-688-4357(HELP) and IT support staff will work out a solution with you.

Class Format: How this course works

While this course takes place entirely online (asynchronously). Please use respectful and appropriate language in your responses to questions/assignments. While sometimes it can be easy to forget that someone else is reading a typed word or phrase in the online environment, it's important to maintain a sense of professionalism and responsibility as a student. If you use inappropriate comments and language in your assignments or quiz responses, you may be asked to redo the assignment or quiz. Guest recordings (Faculty, staff) may be added periodically to the course.

This class will use Carmen, which is a web-based classroom for Ohio State courses, for assignments, class materials, important announcements, and important dates. Students are expected to log onto Carmen at least once a week to review the week's materials, check for any announcements, and complete course assignments.

If students have problems with Carmen, they can call the Office of Distance Education and eLearning (688-HELP or 8-HELP from campus phones), or, visit a campus computer lab to complete the assignments. All campus computer labs are wired for Carmen use. Use the following link for a list of campus computer labs: <https://odee.osu.edu/public-computing>.

Course Technology

Technology skills needed for this course

- Basic computer and web-browsing skills
- Navigating Carmen (go.osu.edu/canvasstudent)
- CarmenZoom virtual meetings (go.osu.edu/zoom-meetings)

Required equipment

- **Computer:** current Mac (Mac OSX) or PC (Windows 10+) with high-speed internet connection
- **Calculator:** Students should have access to a scientific calculator that can perform basic arithmetic, square roots, logarithms, and exponentiation.
- **Other:** a mobile device (smartphone or tablet) to use for BuckeyePass authentication

Optional equipment (for participation in optional live office hours and/or review sessions)

- **Webcam:** built-in or external webcam, fully installed and tested
- **Microphone:** built-in laptop or tablet mic or external microphone

Required software

- **Microsoft 365 Copilot (formerly Office 365)**

All Ohio State students are now eligible for free Microsoft 365 Copilot (formerly Office 365). Full instructions can be found at go.osu.edu/office365help.

Technology support

For help with your password, university email, Carmen, or any other technology issues, questions, or requests, contact the Ohio State IT Service Desk. Standard support hours are available at and support for urgent issues is available 24/7.

- **Self-Service and Chat support:** <http://it.osu.edu/help>
- **Phone:** 614-688-4357(HELP)
- **Email:** servicedesk@osu.edu

Assignments/Assessments

Assignment	Points	Due Date
LinkedIn Profile Connection	10	September 7
Library Resources and Services Quiz	10	September 14
101 + Careers in Public Health	20	December 10
Advising Appointment	10	Complete by October 31
Career Counselor Meeting	10	Complete by Dec 1
Discussion Board Posts	15	Throughout Term
Policy Quiz	10	November 30
Degree Plan	15	October 26
Extra Credit:		Ongoing
Total	100	

Degree Plan

The Degree Plan is designed to help students with the process of selecting the courses they need, to meet the requirements of their major and earn their degree. Students will submit their degree plan worksheet to the PUBHLTH 1100 Carmen site. See submission details in Carmen.

LinkedIn Profile Connection

The LinkedIn Profile assignment provides Public Health students an opportunity to begin their electronic professional network. It's an important tool to begin making connections with professionals in your field of interest, learning about

jobs in the field, and establishing your brand. Review assignment instructions below. All items have to be completed to earn full credit.

- Create a LinkedIn profile
- Connect with the College of Public Health
- Follow two public health related organizations

Group Project - 101 + Careers in Public Health

This assignment helps you think about a public health job you're interested in, understand what it involves, and plan one step you can take to get closer to that career. (Group project you will be assigned a group)

Advising Appointment

All students must meet at least once with a Public Health Undergraduate advisor to discuss specializations, interests, and degree planning. Drop-in appointments do not fulfill this requirement. During busy times, it may take up to 2-3 weeks to get in to see an advisor, so plan ahead!

Discussion Board Posts (Occurs throughout the term)

The purpose of this assignment is to engage with the instructor and classmates. Students are required to respond to the specific discussion questions posed by the instructor throughout the semester. Students can also engage with classmates by responding to their discussion posts.

Policy Quiz

To summarize the policies, procedures, and resources we have covered this semester, you will complete this quiz. This is a TIMED quiz and you will have 40 minutes from the point that you begin the quiz to complete it. You are able to use your policies and procedures notes from class during the quiz, but you are expected to complete the quiz independent of other students in the course.

Career Counselor Meeting - Setting Up and Exploring Handshake (2-Part Assignment))

Part 1: Schedule a Career Counseling Appointment

Make an appointment with our career counselor, Annmarie Driscoll, by visiting: <https://go.osu.edu/publichealthcareer>

Part 2: Create and Explore Your Handshake Account

Set Up Your Account: Sign up for Handshake and complete your profile. Be sure to include relevant details such as your skills, interests, and experiences.

Extra Credit

- Students can earn extra credit by participating in either of the following activities, meetings or sessions:
- Attending an in-person faculty presentation offered in October (Monday 10:20am – 11:15am, 160 Cunz Hall). Schedule will be available in Carmen Announcements.
- Participate in a tutoring session offered by an OSU department (e.g. Younkin Success Center, Math Statistics Learning Center, Celeste Labs, ODI Tutoring, Center for the Study and Teaching of Writing). Complete a reflection for documentation of this session.
- Academic Coaching Session with the Dennis Learning Center. Submit a copy of the schedule created with a Dennis Learning Center Coach.
- Schedule an appointment with a Buckeye Careers staff member and show proof of attendance

Grading

Course grade will be based on total percentage points from all assignments (100 possible) according to the following distribution:

Grading Scale

A	94 to 100	Outstanding work that reflects mastery of the material and the ability to apply it
A-	90 to <94	Excellent work that reflects mastery of the material
B+	87 to <90	Good work that reflects mastery of most of the material
B	83 to <87	Good work that reflects mastery of some of the material
B-	80 to <83	Good work that reflects mastery of a few aspects of the material
C+	77 to <80	Mediocre work that reflects familiarity with, but not mastery of the material
C	73 to <77	Mediocre work that reflects familiarity with most of the material
C-	70 to <73	Mediocre work that reflects little familiarity with the material
D+	67 to <70	
D	60 to <67	
E	Below 60	

Class Policies

Assignments must be completed and turned in on the due date listed on the Assignment Calendar.

1. At least one point will be deducted for each day an assignment is submitted past the due date.
2. If you know you cannot complete an assignment on time, talk to your instructor in advance.
3. Extensions will only be granted under extenuating circumstances and may require documentation. The instructor reserves the right to determine what is and is not an extenuating circumstance. Examples of an extenuating circumstance include (but are not limited to):
 - Documented illness
 - Death in family (may require documentation)
4. You will be required to complete all assignments in Carmen. Plan to complete these assignments well in advance of the due date to avoid the possibility of computer problems occurring at the last minute.
 - Computer problems do not constitute an extenuating circumstance. If you have computer trouble, please visit a campus computer lab to download the assignment or call 688-HELP for assistance.
 - All campus computer labs are wired for Carmen use, but some personal computers are not.
 - Use the following link for a list of computer labs: <https://it.osu.edu/guide/campus/>

Generative AI Policy

Students should familiarize themselves with the Office of Technology and Digital Innovation's [Security and Privacy Statement on Artificial Intelligence\(opens in new window\)](#) and the Terms of Use for the GenAI service they use, as well as the service's expectations around data privacy and use. Students should not share private or sensitive information about themselves or others with GenAI services. In accordance with the *Security and Privacy Statement on Artificial Intelligence*, members of the university community should not enter institutional data above the S1, or public, level into unvetted AI tools. See a [list of university-approved AI tools\(opens in new window\)](#), which includes Microsoft Copilot.

Office of Student Life: Disability Services

The university strives to maintain a healthy and accessible environment to support student learning in and out of the classroom. If you anticipate or experience academic barriers based on your disability (including mental health, chronic, or temporary medical conditions), please let me know immediately so that we can privately discuss options. To establish reasonable accommodations, I may request that you register with Student Life Disability Services. After registration,

make arrangements with me as soon as possible to discuss your accommodations so that they may be implemented in a timely fashion.

If you are ill and need to miss class, including if you are staying home and away from others while experiencing symptoms of a viral infection or fever, please let me know immediately. In cases where illness interacts with an underlying medical condition, please consult with Student Life Disability Services to request reasonable accommodations. You can connect with them at slds@osu.edu; 614-292-3307; or slds.osu.edu.

Mental Health Services

As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce a student's ability to participate in daily activities. The Ohio State University offers services to assist you with addressing these and other concerns you may be experiencing. If you or someone you know are suffering from any of the aforementioned conditions, you can learn more about the broad range of confidential mental health services available on campus via the Office of Student Life's Counseling and Consultation Service (CCS) by visiting ccs.osu.edu or calling [614-292-5766](tel:614-292-5766). CCS is located on the 4th Floor of the Younkin Success Center and 10th Floor of Lincoln Tower. You can reach an on call counselor when CCS is closed at [614-292-5766](tel:614-292-5766) and 24 hour emergency help is also available 24/7 by dialing 988 to reach the Suicide and Crisis Lifeline.

Religious Beliefs or Practices Accommodations

Ohio State has had a longstanding practice of making reasonable academic accommodations for students' religious beliefs and practices in accordance with applicable law. In 2023, Ohio State updated its practice to align with new state legislation. Under this new provision, students must be in early communication with their instructors regarding any known accommodation requests for religious beliefs and practices, providing notice of specific dates for which they request alternative accommodations within 14 days after the first instructional day of the course. Instructors in turn shall not question the sincerity of a student's religious or spiritual belief system in reviewing such requests and shall keep requests for accommodations confidential.

With sufficient notice, instructors will provide students with reasonable alternative accommodations with regard to examinations and other academic requirements with respect to students' sincerely held religious beliefs and practices by allowing up to three absences each semester for the student to attend or participate in religious activities. Examples of religious accommodations can include, but are not limited to, rescheduling an exam, altering the time of a student's presentation, allowing make-up assignments to substitute for missed class work, or flexibility in due dates or research responsibilities. If concerns arise about a requested accommodation, instructors are to consult their tenure initiating unit head for assistance.

A student's request for time off shall be provided if the student's sincerely held religious belief or practice severely affects the student's ability to take an exam or meet an academic requirement and the student has notified their instructor, in writing during the first 14 days after the course begins, of the date of each absence. Although students are required to provide notice within the first 14 days after a course begins, instructors are strongly encouraged to work with the student to provide a reasonable accommodation if a request is made outside the notice period. A student may not be penalized for an absence approved under this policy.

If students have questions or disputes related to academic accommodations, they should contact their course instructor, and then their department or college office. For questions or to report discrimination or harassment based on religion, individuals should contact the [Civil Rights Compliance Office](#). (Policy: [Religious Holidays, Holy Days and Observances](#))

Academic Misconduct

It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term "academic misconduct" includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and

dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic misconduct to the committee ([Faculty Rule 3335-5-48.7 \(B\)](#)). For additional information, see the [Code of Student Conduct](#).

Intellectual Diversity

Ohio State is committed to fostering a culture of open inquiry and intellectual diversity within the classroom. This course will cover a range of information and may include discussions or debates about controversial issues, beliefs, or policies. Any such discussions and debates are intended to support understanding of the approved curriculum and relevant course objectives rather than promote any specific point of view. Students will be assessed on principles applicable to the field of study and the content covered in the course. Preparing students for citizenship includes helping them develop critical thinking skills that will allow them to reach their own conclusions regarding complex or controversial matters.

Grievances and Solving Problems

A student who encounters a problem related to his/her educational program has a variety of avenues available to seek resolution. According to University Policies, if you have a problem with this class, you should seek to resolve the grievance concerning a grade or academic practice by speaking first with the instructor or professor. Then, if necessary, you may take your case to the department chairperson. Specific procedures are outlined in [Faculty Rule 3335-8-23](#), the [CPH Graduate Student Handbook](#), and the [CPH Undergraduate Student Handbook](#). Grievances against graduate, research, and teaching assistants should be submitted first to the supervising instructor, then to the chairperson of the assistant's department.

Creating an Environment Free from Harassment, Discrimination, and Sexual Misconduct

The Ohio State University is committed to building and maintaining a community to reflect diversity and to improve opportunities for all. All Buckeyes have the right to be free from harassment, discrimination, and sexual misconduct. Ohio State does not discriminate on the basis of age, ancestry, color, disability, ethnicity, gender, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, pregnancy (childbirth, false pregnancy, termination of pregnancy, or recovery therefrom), race, religion, sex, sexual orientation, or protected veteran status, or any other bases under the law, in its activities, academic programs, admission, and employment. Members of the university community also have the right to be free from all forms of sexual misconduct: sexual harassment, sexual assault, relationship violence, stalking, and sexual exploitation.

To report harassment, discrimination, sexual misconduct, or retaliation and/or seek confidential and non-confidential resources and supportive measures, contact the Civil Rights Compliance Office:

Online reporting form at <http://civilrights.osu.edu/>,
Call 614-247-5838 or TTY 614-688-8605,
Or Email civilrights@osu.edu

The university is committed to stopping sexual misconduct, preventing its recurrence, eliminating any hostile environment, and remedying its discriminatory effects. All university employees have reporting responsibilities to the Civil Rights Compliance Office to ensure the university can take appropriate action:

- All university employees, except those exempted by legal privilege of confidentiality or expressly identified as a confidential reporter, have an obligation to report incidents of sexual assault immediately.
- The following employees have an obligation to report all other forms of sexual misconduct as soon as practicable but at most within five workdays of becoming aware of such information: 1. Any human resource professional (HRP); 2. Anyone who supervises faculty, staff, students, or volunteers; 3. Chair/director; and 4. Faculty member.

Course Outline

Week	Topics
Week 1	Syllabus Review Important Dates and Deadlines What is Advising and What is My Role as a Student? Discussion:
Week 2	Time Management Campus Resources Discussion:
Week 3	Public Health Curriculum General Education Review Degree Audit Reports Discussion:
Week 4	Academic Planning Schedule Process, Tools, Resources Discussion:
Week 5	Careers - Annmarie Driscoll.249 Director of Environmental Health – Luke Jakobs lkjacobs@columbus.gov Discussion:
Week 6	Non-Honors Thesis & Getting Involved in Research Guest Speaker Honors - Tasleem Padamsee.1 Honors - Min-Ae Song.99 Discussion:
Week 7	Guest Speaker PUBHHBP - Liz Klein.232 PUBHEPI - Amie Hufon.3 Discussion:
Week 8	AUTUMN BREAK
Week 9	All Things Grades Understanding SAP Policies GPA Calculation Grade Forgiveness Guest Speakers VPBH – Amanda Berrian.4
Week 10	Guest Speakers PUBHEHS – Paul Rosile.1 Discussion:
Week 11	Guest Speakers PUBHBIO – Rebecca Andridge.1 RESEARCH – Wendy Xu.1636
Week 12	

	Geust Speaker 3+2, CPH Graduate Programs – Todd Thobe PPT
Week 13	TBA
Week 14	NO Class
Week 15	TBA
Week 16	

