

PUBHHBP 7899.02 – *Integrative Learning Experience (ILE) Seminar II: Division of Health Behavior and Health Promotion*

1 credits – Spring 2026

Tuesdays | 2:20 to 3:15pm | Online (Zoom)

Course Instructor

Ashleigh LoVette, PhD, Behavioral and Social Health Sciences, Brown University, May 2020

Office: Cunz Hall

Phone: 614-292-8350

Email: lovette.15@osu.edu

Instructor's Office Hours

Dr. LoVette will be available after each class for 30 minutes. All other meetings with Dr. LoVette will be by appointment. Please contact her by email (lovette.15@osu.edu) to arrange a meeting by phone or video conference.

Faculty Feedback & Response Time

The following gives you an idea of my intended availability during the course:

- **Grading:** You can generally expect feedback within 7-10 days.
- **E-mail:** I aim to reply to course-related e-mails and Carmen messages within 48 hours during the week. Please note emails/messages sent on the weekend or holidays may not receive a response until the next weekday or working day.

Course Description

The overall goal of the Integrative Learning Experience (ILE) is to provide students with the opportunity to integrate and synthesize knowledge and experiences obtained during their academic course of study. The purpose of the integrative learning experience (ILE) seminar is to guide students through the process of working with their academic advisor to complete their ILE project and other ILE-related requirements. By the end of the semester (if planning Spring 2026 graduation) students will have:

- Completed their ILE project
- Completed their ILE paper/report
- Completed their master's defense/ILE examination
- Submitted their final ILE paper to the College of Public Health's Office of Academic Programs and Student Services (OAPSS)
- Developed and formally presented their ILE project in a poster format during the college poster day

Additional information regarding the ILE requirement can be found in the HBHP Guidelines for the MPH ILE, which can be accessed at the following link: <https://cph.osu.edu/mph/integrative-learning>.

Prerequisites

Grad standing in the MPH program in the Division of Health Behavior and Health Promotion

Course Learning Objectives

Upon completion of this seminar, it is expected that successful students will have worked closely with their

academic advisor/ILE advisor to:

- Develop a reasonable timeline and plans for completion and presentation of ILE project
- Complete a draft of at least the following sections of their ILE paper/report: literature review and methods
- Develop a draft of a poster that includes main sections of their ILE project
- Perform a peer review of a student's paper draft (literature review and methods sections)
- Perform a peer review of a student's ILE poster draft
- Prepare and record a practice presentation of their ILE project

Competencies

The ILE must demonstrate at least three competencies and may include two foundational and one specialization competency, or two specialization and one foundational competency. Competencies will vary depending on the ILE and this information should be included in their ILE report. A complete list of College of Public Health Competencies can be found at: <https://go.osu.edu/cphgradcompetencies>. If competencies have changed submission to the College, the student should note the change and share the updated competencies in their ILE report.

Text/Readings

There is no textbook for this class. Readings will be available on Carmen. The primary reading for this course is the most recent Guidelines for [MPH Integrative Learning Experience](#), which can be found on the College's webpage.

Carmen

There is a Carmen site for this course: <https://carmen.osu.edu>. All course materials, lecture notes, readings, and assignments are available via Carmen.

You will need to use BuckeyePass (buckeyepass.osu.edu) multi-factor authentication to access your courses in Carmen. To ensure that you are able to connect to Carmen at all times, it is recommended that you take the following steps:

- Register multiple devices in case something happens to your primary device. Visit the BuckeyePass - Adding a Device help article for step-by-step instructions (<https://admin.resources.osu.edu/buckeyepass/adding-a-device>)
- Request passcodes to keep as a backup authentication option. When you see the Duo login screen on your computer, click **Enter a Passcode** and then click the **Text me new codes** button that appears. This will text you ten passcodes good for 365 days that can each be used once.
- Download the Duo Mobile application (<https://admin.resources.osu.edu/buckeyepass/installing-the-duo-mobile-application>) to all of your registered devices for the ability to generate one-time codes in the event that you lose cell, data, or Wi-Fi service

If none of these options meet the needs of your situation, you can contact the IT Service Desk at 614-688-4357(HELP) and IT support staff will work out a solution with you.

Course Format: How this Class Works

- **Mode of delivery:** This course is 100% online delivery via synchronous Distance Learning (DL) mode. This means there are regular online class sessions that you must attend. These sessions will be held via Zoom weekly on Tuesdays. Please see Carmen for the full list of class session dates.

- **Zoom Link for Class Sessions:** The link for all class sessions can be found on Carmen. Any updates to class session time or location will be communicated via announcement and/or email.
- **Credit hours and work expectations:** This is a **1-credit-hour course**. According to The Ohio State University (OSU) policy (go.osu.edu/credithours), students should expect around 1 hours per week of time spent on direct instruction (e.g., instructor content, Carmen activities) in addition to 2 hours of homework/active learning activities (e.g., readings, assignments, discussions/reflections, quizzes) to receive a grade of 'Satisfactory' (S).
- **Attendance and participation requirements:** You are expected to attend and actively participate in the synchronous sessions by being prepared for each class session and completing assigned readings and/or activities prior to the class session begins. The best way to get the most out of this seminar experience is to participate in class discussions, group problem solving, and brainstorming sessions. Synchronous sessions will not be recorded, but lecture notes will be available. Leaving your camera on during synchronous sessions will help build community. If unforeseen circumstances will prevent you from attending a class session, please reach out to the instructor as soon as possible to make alternative arrangements. The following is a summary of students' expected participation for this class:
 - **Participation requirements:** Attend all class sessions

Course Technology

Technology skills needed for this course

- Basic computer and web-browsing skills
- Navigating Carmen (go.osu.edu/canvasstudent)
- CarmenZoom virtual meetings (go.osu.edu/zoom-meetings)

Required equipment

- **Computer:** current Mac (MacOs) or PC (Windows 10) with high-speed internet connection
- **Calculator:** Students should have access to a scientific calculator that can perform basic arithmetic, square roots, logarithms, and exponentiation. For this online class, a program such as Microsoft Excel may suffice.
- **Other:** a mobile device (smartphone or tablet) to use for BuckeyePass authentication

Optional equipment (for participation in optional live office hours and/or review sessions)

- **Webcam:** built-in or external webcam, fully installed and tested
- **Microphone:** built-in laptop or tablet mic or external microphone

Required software

- **Microsoft Office 365**
All Ohio State students are now eligible for free Microsoft Office 365. Full instructions for downloading and installation can be found at go.osu.edu/office365help.

Technology support

For help with your password, university email, Carmen, or any other technology issues, questions, or requests, contact the Ohio State IT Service Desk. Standard support hours are available at and support for urgent issues is available 24/7.

- **Self-Service and Chat support:** <http://it.osu.edu/help>
- **Phone:** 614-688-4357(HELP)
- **Email:** servicedesk@osu.edu
- **TDD:** 614-688-8743

Course Assessments

Assignments

The goal of these assignments is to support students with the completion of their ILE project and other ILE-related requirements. **Completed assignments should be submitted in Carmen by the date and time they are due.** Please note that a few assignments may also be emailed to assigned student peer reviewers. For questions about assignments, contact the instructor via Carmen or email.

Assignment #1: Submit updated ILE project management plans

Due: 1/20/26

Assignment #2: Submit signed Academic Advisor form (January)

The purpose of this assignment is to support regular communication and/or meetings with your academic advisor during spring semester. Suggested details to include on the form and/or during communication (e.g., meetings, emails): ILE project progress; updated plans and timeline for spring semester

Due: 1/30/26

Assignment #3: ILE Paper Draft

Students will submit their ILE Paper Draft (literature review and methods) on Carmen and email their drafted paper to an assigned student peer reviewer.

Due: 2/3/26

Assignment #4: Submit Assigned Peer Review of ILE Paper Draft

Students will submit their peer review to Carmen. The instructor will review all peer reviews and share with students. Peer comments and feedback will also be provided during class sessions.

Due: 2/10/26

Assignment #5: Submit signed Academic Advisor form (February)

The purpose of this assignment is to support regular communication and/or meetings with your academic advisor during spring semester. Suggested details to include on the form and/or during communication (e.g., meetings, emails): ILE project progress/timeline; plans for ILE poster; plans for MPH defense/examination (ILE presentation)

Due: 2/27/26

Assignment #6: Submit recorded ILE Practice Presentation

Due to limited in-class time, students will record and submit a 15-minute practice presentation. In-class sessions will provide opportunities for feedback and review. Students are expected to ask questions to at least two classmates (one assigned) and respond to questions asked by other students.

Due: 3/13/26

Assignment #7: ILE Poster Draft

Students will submit their ILE Poster draft on Carmen and email their drafted poster to assigned student peer reviewer. Example CPH posters and posters templates are listed on Carmen, although you do not have to use these templates.

Due: 3/24/26

Assignment #8: Submit Assigned Peer Review of ILE Poster Draft

A poster review form will be provided. Students will submit their peer review to Carmen. The instructor will review all peer reviews and share with students. Peer comments and feedback will also be provided

during class sessions.

Due: 3/31/26

Assignment #9: Submit signed Academic Advisor form (March)

The purpose of this assignment is to support regular communication and/or meetings with your academic advisor during spring semester. Suggested details to include on the form and/or during communication (e.g., meetings, emails): Final ILE poster; feedback on ILE paper; ILE defense/examination (ILE presentation)

Due: 3/31/26

Assignment #10: ILE Poster Presentation

The College of Public Health hosts a poster day held in-person and on campus, usually in mid-April. MPH students have the opportunity to present a poster focused on their ILE project. Students should be ready to explain their ILE project to individuals who stop by and review their poster. The final poster does not have to be submitted in the Carmen.

Due: TBD

Grading

This course is graded Satisfactory (S)/Unsatisfactory (U). To receive a grade of S, assignments must be completed by the due dates and along with regular class attendance. If unforeseen circumstances prevent you from attending a class session or submitting an assignment, please reach out to the instructor as soon as possible to make alternative arrangements.

Incomplete Policy: An incomplete grade will be given only in cases of extraordinary circumstances and following consultation with the instructor. In such cases, an “I” grade will require a specific written agreement between the instructor and student specifying the time and manner in which the student will complete the course requirements.

Course Policies

For course policies, please see the previous sections on attendance, grading, and assessments as well as the following copyright statement.

Copyright Statement

This syllabus and all course materials (e.g., assignments, ILE examples) are under copyright by the instructor and cannot be posted elsewhere without written permission. This includes uploading materials to online sources such as Quizlet, Chegg, etc.

Generative AI Policy

There has been a significant increase in the popularity and availability of a variety of generative artificial intelligence (GenAI) tools, including Co-Pilot, ChatGPT, Claude and others. These tools will help shape the future of work, research and technology but when used inappropriately, they can stand in conflict with academic integrity at Ohio State.

Given that the learning goals of this class are to develop and practice skills necessary for completing the ILE project and report, the use of GenAI tools, such as Copilot or ChatGPT, is not permitted in this course. Use of GenAI tools may be considered a violation of Ohio State’s [Academic Integrity](#) policy and [Code of Student Conduct](#) because the work is not your own. The use of unauthorized GenAI tools may result in referral to the [Committee on Academic Misconduct](#).

If the instructor suspects you have used GenAI on an assignment for this course, they will ask you to communicate with them to explain your process for completing the assignment in question. If you feel you need to use GenAI for translation, please contact the instructor first. If you have any other questions regarding this course policy, please contact the instructor.

Office of Student Life: Disability Services

The university strives to maintain a healthy and accessible environment to support student learning in and out of the classroom. If you anticipate or experience academic barriers based on your disability (including mental health, chronic, or temporary medical conditions), please let the instructor know immediately so you can privately discuss options. To establish reasonable accommodations, the instructor may ask that you register with Student Life Disability Services. After registration, make arrangements with the instructor as soon as possible to discuss your accommodations so they may be implemented in a timely fashion.

If you are ill and will miss class activities or due dates, please let the instructor know immediately. In cases where illness interacts with an underlying medical condition, please consult with Student Life Disability Services (SLDS) to request reasonable accommodations. You can connect with SLDS at slds@osu.edu; 614-292-3307; or slds.osu.edu.

Mental Health Services

As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce a student's ability to participate in daily activities. The Ohio State University offers services to assist you with addressing these and other concerns you may be experiencing. If you or someone you know are suffering from any of the aforementioned conditions, you can learn more about the broad range of confidential mental health services available on campus via the Office of Student Life's Counseling and Consultation Service (CCS) by visiting ccs.osu.edu or calling [614-292-5766](tel:614-292-5766). CCS is located on the 4th Floor of the Younkin Success Center and 10th Floor of Lincoln Tower. You can reach an on call counselor when CCS is closed at [614-292-5766](tel:614-292-5766) and 24-hour emergency help is also available 24/7 by dialing 988 to reach the Suicide and Crisis Lifeline.

Religious Beliefs or Practices Accommodations

Ohio State has had a longstanding practice of making reasonable academic accommodations for students' religious beliefs and practices in accordance with applicable law. In 2023, Ohio State updated its practice to align with new state legislation. Under this new provision, students must be in early communication with their instructors regarding any known accommodation requests for religious beliefs and practices, providing notice of specific dates for which they request alternative accommodations within 14 days after the first instructional day of the course. Instructors in turn shall not question the sincerity of a student's religious or spiritual belief system in reviewing such requests and shall keep requests for accommodations confidential.

With sufficient notice, instructors will provide students with reasonable alternative accommodations with regard to examinations and other academic requirements with respect to students' sincerely held religious beliefs and practices by allowing up to three absences each semester for the student to attend or participate in religious activities. Examples of religious accommodations can include, but are not limited to, rescheduling an exam, altering the time of a student's presentation, allowing make-up assignments to substitute for missed class work, or flexibility in due dates or research responsibilities. If concerns arise about a requested accommodation, instructors are to consult their tenure initiating unit head for assistance.

A student's request for time off shall be provided if the student's sincerely held religious belief or practice severely affects the student's ability to take an exam or meet an academic requirement and the student has

notified their instructor, in writing during the first 14 days after the course begins, of the date of each absence. Although students are required to provide notice within the first 14 days after a course begins, instructors are strongly encouraged to work with the student to provide a reasonable accommodation if a request is made outside the notice period. A student may not be penalized for an absence approved under this policy.

If students have questions or disputes related to academic accommodations, they should contact their course instructor, and then their department or college office. For questions or to report discrimination or harassment based on religion, individuals should contact the [Civil Rights Compliance Office](#). (Policy: [Religious Holidays, Holy Days and Observances](#))

Academic Misconduct

It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term “academic misconduct” includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic misconduct to the committee ([Faculty Rule 3335-5-48.7 \(B\)](#)). For additional information, see the [Code of Student Conduct](#).

Grievances and Solving Problems

A student who encounters a problem related to his/her educational program has a variety of avenues available to seek resolution. According to University Policies, if you have a problem with this class, you should seek to resolve the grievance concerning a grade or academic practice by speaking first with the instructor or professor. Then, if necessary, you may take your case to the department chairperson. Specific procedures are outlined in [Faculty Rule 3335-8-23](#), the [CPH Graduate Student Handbook](#), and the [CPH Undergraduate Student Handbook](#). Grievances against graduate, research, and teaching assistants should be submitted first to the supervising instructor, then to the chairperson of the assistant's department.

Creating an Environment Free from Harassment, Discrimination, and Sexual Misconduct

The Ohio State University is committed to building and maintaining a community to reflect diversity and to improve opportunities for all. All Buckeyes have the right to be free from harassment, discrimination, and sexual misconduct. Ohio State does not discriminate on the basis of age, ancestry, color, disability, ethnicity, gender, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, pregnancy (childbirth, false pregnancy, termination of pregnancy, or recovery therefrom), race, religion, sex, sexual orientation, or protected veteran status, or any other bases under the law, in its activities, academic programs, admission, and employment. Members of the university community also have the right to be free from all forms of sexual misconduct: sexual harassment, sexual assault, relationship violence, stalking, and sexual exploitation.

To report harassment, discrimination, sexual misconduct, or retaliation and/or seek confidential and non-confidential resources and supportive measures, contact the Civil Rights Compliance Office:

Online reporting form at <http://civilrights.osu.edu/>,
Call 614-247-5838 or TTY 614-688-8605,
Or Email civilrights@osu.edu

The university is committed to stopping sexual misconduct, preventing its recurrence, eliminating any hostile environment, and remedying its discriminatory effects. All university employees have reporting responsibilities to the Civil Rights Compliance Office to ensure the university can take appropriate action:

- All university employees, except those exempted by legal privilege of confidentiality or expressly identified as a confidential reporter, have an obligation to report incidents of sexual assault immediately.
- The following employees have an obligation to report all other forms of sexual misconduct as soon as practicable but at most within five workdays of becoming aware of such information: 1. Any human resource professional (HRP); 2. Anyone who supervises faculty, staff, students, or volunteers; 3. Chair/director; and 4. Faculty member.

Tentative Course Outline

Weeks/Dates	Topic(s)	Readings/Other Materials	Assignments/Due Dates
1/13/26	Class plans and expectations Syllabus review Graduation deadline review ILE check-in	<ul style="list-style-type: none"> • Review syllabus • Review Carmen • Review HBHP MPH ILE Guidelines • OSU Graduation Guidelines 	
1/20/26	Communicating with advisors (revisited) Role of second readers (revisited) ILE exams/presentation In-class ILE writing time	<ul style="list-style-type: none"> • Review ILE presentation guidelines • Review Graduate School Advising Best Practices • Review January Advisor Form 	Assignment #1: Updated ILE project management plans Due: 1/20/26 Suggested: Reach out to advisor in preparation for Assignment #2
1/27/26	Writing resources (revisited) In-class ILE writing time	<ul style="list-style-type: none"> • Writing resource readings 	Assignment #2: Academic Advisor form (January) Due: 1/30/26 Assignment #3: ILE Paper Draft Due: 2/3/26
2/3/26	Constructive feedback Peer reviews: Writing	<ul style="list-style-type: none"> • Constructive feedback reading • Peer review reading 	Assignment #4: Assigned Peer Review of ILE Paper Draft Due: 2/9/26

2/10/26	In-class paper draft feedback/review	<ul style="list-style-type: none"> • TBD 	
2/17/26	In class-writing time	<ul style="list-style-type: none"> • Review February Advisor Form 	<p>Reach out to advisor in preparation for Assignment #5</p> <p>Suggested: Reach out to advisor/second reader about scheduling exam</p>
2/24/26	<p>Revisit: MPH exam/defense (ILE presentation)</p> <p>In-class presentation/writing work-time</p>	<ul style="list-style-type: none"> • ILE presentation guidelines • Presentation reading 	<p>Assignment #5: Academic Advisor form (February)</p> <p>Due: 2/27/26</p> <p>Suggested: Share complete ILE report draft for committee feedback (or communicate plans to share draft)</p>
NO CLASS ON 3/3/26			<p>Send ILE paper/report to advisor/second reader at least two weeks prior to scheduled exam</p>
3/10/26	Peer review: Presentations Constructive questions for presenters	<ul style="list-style-type: none"> • Presentation feedback form 	<p>Assignment #6: Submit recorded ILE Practice Presentation</p> <p>Due: 3/13/26</p> <p>Suggested: Reach out to advisor in preparation for Assignment #9</p>

SPRING BREAK: NO CLASS ON 3/17/26

3/24/26	In-class practice presentation feedback/review Peer review: Posters	<ul style="list-style-type: none"> • Watch at least two practice presentations (one assigned) for in-class feedback session 	Assignment #7: ILE Poster Draft Due: 3/24/26 Assignment #6 Continued: Ask questions and respond to peer practice presentations
3/31/26	Poster highlights (elevator pitch) In-class poster work-time	<ul style="list-style-type: none"> • Poster presentation reading 	Assignment #8: Assigned Peer Review of ILE Poster Draft Due: 3/31/26 Assignment #9: Academic Advisor form (March) Due: 3/31/26
4/7/26	In-class poster draft feedback/review Poster highlights practice	<ul style="list-style-type: none"> • Peer review of poster draft 	
4/14/26 **LAST CLASS SESSION**	ILE reflections In-class writing/editing for ILE report In-class poster work time	<ul style="list-style-type: none"> • TBD 	SP 26 Graduation deadline 4/17/26 Submit ILE paper to CPH